



WPMC POWERSERIES & SAES OPERATIONAL PLAN COVID-19

EVENT DATE: 5th December 2020
EVENT VENUE: Killarney International Raceway
EVENT TIMES: 06:30 – 21:00

COVID COMPLIANCE OFFICER:
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In terms of government's published Level 1 Lockdown regulations, MSA-sanctioned motorsport is permitted to resume. MSA General Circular 6 of 2020 lists the requirements to all motorsport events run under the auspices of MSA.

Motorsport events at Killarney can only take place if done in a responsible manner to ensure the safety of all concerned.

In summary:

- Future race meetings will be very different to what we are accustomed to.
- Without income generating spectators, the pressure to financially breakeven at a race meeting is significantly greater. WPMC can't run race meetings that result in a net cash outflow.
- Restricted and reduced number of people at events. Maximum of four (4) people per race entry (including driver/rider) for sprint races and maximum of five (5) people per race entry (excluding drivers) for endurance races.
- All documentation will be done electronically in advance.
- A register of everyone to be at an event is to be prepared and only those on the register will be permitted access to the facility. No exceptions.
- Speedy but controlled access on race day is a challenge.
- Event may only start with approval of COVID officer and Stewards of the meeting.
- Social distancing and no moving around the facility by competitors and crew. Per MSA, all are to remain in allocated pit.
- Other than at access points, the event is to be paperless as far as possible.
- No prizegiving and trophies. Certificates to be emailed to the competitors.
- Report of all people on site at event to be sent to MSA on the Tuesday after the event.
- Event may be stopped at any time if non-compliance with MSA General Circular 6 of 2020.

As future race meetings will be very different to what we are accustomed to, the commitment and support of the Killarney family to comply with the restrictions and the new format is essential.

POWER SERIES:

1. ENTRANCE

- a) Security will control entry. Gate access will be from 6:30am. Temperature checks will be conducted, and only documented persons may enter property if all is in order. Once racing is completed, the driver and team must leave the property immediately.
- b) Masks can also be purchased at the gate from the security or gate attendees if required as NO MASK NO ENTRY rules apply.
- c) Only booked / arranged entry allowed by the management to enter property. There will be a register of all persons allowed to enter the property.
- d) An area situated at the entrance to the event has been allocated as a quarantine area for reassessment before entry is granted if any person shows any possible signs of COVID-19 after 15 minutes. This will be the area demarcated outside the entrance gates on the grass area with candy tape.

2. SOCIAL DISTANCING

MEASURES USED TO MAINTAIN SOCIAL DISTANCING	STEPS TAKEN TO ENSURE MINIMAL INTERACTION OF PEOPLE (1.5M SEPARATION)
BETWEEN PERSONS	A MINIMUM SEPARATION OF 1.5M BETWEEN PERSONS
	NO PERSON MAY STAND CLOSER THAN 1.5M FROM ANOTHER PERSON.
	GENERAL SELF-DISTANCING PRACTICES
	WEARING OF FACE MASKS COMPULSORY
	NO SHARING OF APPAREL OR EQUIPMENT
BETWEEN VEHICLES	SIGNS OR DEMARCATED AREAS TO SEPARATE VEHICLES
	GENERAL SELF-DISTANCING PRACTICES
CREW	SELF-DISTANCING PRACTICES OF 1.5M
	PROTECTIVE GEAR
	GENERAL SEPARATION OF DRIVERS/RIDERS. NO GATHERINGS, NO PRIZE GIVING OR TROPHIES. RESULTS AND TIMES WILL BE ON WHATSAPP GROUP.
	MAXIMUM OF FOUR (4) PERSONS, INCLUDING THE DRIVER/RIDER PER TEAM ALLOWED FOR THE POWER SERIES PART OF THE EVENT (SPRINT RACES) MAXIMUM OF FIVE (5) PERSONS, EXCLUDING THE DRIVERS ARE ALLOWED FOR THE SAES PART OF THE EVENT (ENDURANCE RACES)

3. ISOLATION AREAS

- a) AREA 1 – This will be the grass area to the right of the entrance gate (will be demarcated off and clearly sign posted away from pits area).

This is used to monitor any suspected person for reassessment off property. If person shows no further signs after reassessment, he/she may enter property. If signs of COVID19 still present, access to property denied.

- b) AREA 2 –The Mother’s Room, Ground Floor, Clubhouse will be used as a general quarantine area for any possible persons that may develop any signs and symptoms of COVID-19 for further management and separated from everyone.

4. MEDICAL EXCLUSION POLICY – STAFF

Western Province Motor Club management must clearly communicate to all staff the exclusion policy in place for any employee displaying symptoms of COVID-19.

- All WPMC staff must self-monitor for symptoms and report to Rhonette Rossouw if they have concerns about possible COVID-19 exposure or possible symptoms.
- Any staff member developing symptoms of COVID-19 at work must avoid contact with other staff and leave as soon as it is safe to do so. Please call COVID-19 centre to arrange testing.
- Symptomatic staff will be required to self-isolate until tested for COVID-19 and the results are confirmed.
- If the test results are negative for COVID-19 but the staff member remains ill and/or symptomatic, they should remain on sick leave.

5. MEDICAL EXCLUSION POLICY – COMPETITORS / TEAMS / OFFICIALS

No person will be allowed to enter the property if any signs or symptoms of COVID-19 is present.

Temperature checks must be performed before documentation is done and noted on documentation. Any person displaying any symptoms of COVID-19 must be isolated immediately, avoid any contact with everyone, documented and sent for testing.

SYMPTOMS OF COVID-19 INCLUDE:

- Dry cough (new or exacerbated chronic)
- headache
- fever/chills and temperature above 37.5 degrees
- sore throat
- marked fatigue
- sneezing
- congestion
- body aches
- runny nose
- general flu like symptoms

6. ENHANCED CLEANING AND DISINFECTING OF SHARED AREAS AND SURFACES

Cleaning products will remove visible soil and/or dirt from surfaces. Disinfecting products are used to destroy bacteria and viruses. A certificate of sanitation must be displayed once done.

CLEANING PRODUCT	ETHYL ALCOHOL DENATURED, GLYCERINE, HYDROGEN PEROXIDE
MIXING INSTRUCTIONS	PURE
DISINFECTING PRODUCT	AS ABOVE
MIXING INSTRUCTIONS	PURE. NO ADDED PRODUCTS

CLEANING - LOCATION	FREQUENCY	DISINFECTING - LOCATION	FREQUENCY
FLOORS, BEDS,WALLS, EQUIPMENT	AFTER EACH PATIENT	MEDICAL CENTRE	AFTER EACH USE
OFFICES		OFFICES	AS REQUIRED
TOILETS		TOILETS	AS REQUIRED

Sanitizing before, during and after an event

- a. The Club will ensure all areas will be sanitised before, during and after the event viz. pit areas, applicable toilets, offices used by officials and staff.
- b. Equipment to be sanitized prior to event and also during the event as required.
- c. Ongoing sanitizing of toilet areas during the event.
- d. Club will sanitize areas after the events.
- e. Sanitizers:
 - i. All teams are to bring alcohol hand sanitizers for use in the pits.
 - ii. Club will have hand sanitizers for use in suitable locations.
 - iii. Soap and water to also be available.

7. HAND WASHING / SANITIZER STATIONS

PLEASE TAKE THE FOLLOWING PRECAUTIONS:

- Wash your hands often for at least 20 seconds
- Cough / sneeze into your elbow or tissue and throw away in a bin
- Avoid touching your eyes, nose and mouth with your hands
- Use alcohol-based hand sanitizer if soap and water are not readily available

HAND WASHING STATIONS	LOCATION
STAFF / OFFICIALS	GENERAL BATHROOMS / CONTROL TOWER
COMPETITORS / TEAMS	GENERAL BATHROOMS
HAND SANITIZER STATIONS	LOCATION
STAFF / OFFICIALS	AT ALL ENTRANCES TO VENUE, OFFICES, TOILETS AND GENERAL PUBLIC SPACES
COMPETITORS / TEAMS	AT ALL ENTRANCES TO VENUE, TOILETS AND GENERAL PUBLIC SPACES

Sanitizers:

- All teams are to bring alcohol hand sanitizers for use in the pits.
- Club will have hand sanitizers for use in suitable locations.
- Soap and water to also be available.

8. MANAGEMENT COVID-19 SAFETY MEASURES

First point of contact with Competitors / Teams / Officials at WPMC POWERSERIES & SAES EVENT is at Gate 1, 3 & 5. Persons posted at the entrance will have no physical contact in the form of handshakes or any other means with any person entering the premises. Members will be friendly and courteous to all entering the premises and make them aware of the “sanitation stations” placed around the venue and make the persons aware that it is to their disposal. The “competitor sign-in register” will be completed by the security officer at the respective entry gate and will not be handed to the visitor at any stage (please note there will be no visitor signature on the document). Gate Control Personnel will assist in sanitizing all individuals entering the site. The competitor / team member / official must always wear a mask.

9. COVID COMPLIANCE OFFICER

- a) The COVID Compliance Officer will be one appointed person who will not hold any other position. COVID Compliance Officer deputies to be appointed to ensure compliance with MSA General Circular 6 of 2020.
- b) Some of the deputies will also be COC’s with authority to deal with teams that are not compliant with the provisions of the MSA Hand Book and MSA General Circular 6 of 2020.
- c) COVID Compliance Officer to report to the Stewards if non-compliance who will promptly instruct The Clerk of the Course that the race meeting be stopped until the breach has been rectified.

10. RACE ENTRY AND NUMBER OF PEOPLE AT AN EVENT:

- a) Race entries and supporting forms are to be submitted electronically.
- b) Payments to be done using EFT, no cash payments.
- c) Race entries will close on the Wednesday a week before the event.
- d) Entry only accepted if:
 - Paid in full; and

- All the documentation distributed with the SR's are completed accurately, in full and the information on document is legible.
- e) The above information will be recorded in a register that will be used to control access to the facility. No entry if not on the register.
 - f) The Club will therefore have to compile a register in the week before an event of the people attending an event – ALL ATTENDEES to complete the related COVID-19 forms.
 - g) Notwithstanding MSA General Circular 6, an absolute minimum of team personnel is to attend per competition vehicle. Maximum of four (4) persons per race vehicle (including driver/rider) for the Power Series part of the event (sprint races) while a maximum of five (5) persons per race vehicle (excluding drivers) for the SAES part of the event (endurance races).

11. REGISTERS

- a) The Club will compile the registers and endeavour to distribute to section chairman and others as appropriate so that they can be checked and confirmed as correct by latest Friday week before the event and amended if corrections required. Thereafter the registers will become final and these will be used at the access points.
- b) Pit allocations to be done by Club and distributed as below.

12. PIT ALLOCATIONS, RESTRICTIONS BASED ON AREA

- a) The number of people in any given area is restricted with a maximum of 10 people in all places
- b) 1.5m is minimum distance to be maintained between people
- c) Paddock, marshalling, pre-race, grid and parc ferme areas must avoid any gatherings of personnel
- d) Race control, race timing, officials and Stewards areas:
 - There is maximum capacity of people in any area. The requirement of 1 person per 4m² must be adhered to.
 - Signage indicating maximum capacity of each room will be erected
 - Officials to maintain social distancing of 1.5m
- e) To assist compliance with social distancing, there will be an empty pit between each pit allocated for use at an event.
- f) Marshal posts to have a maximum of 4 people for each marshalling post, with social distancing.
- g) Masks to be worn at all times.

13. ACCESS ON THE DAY

- a) No entry to anyone not on the register. Masks are compulsory.
- b) Temperature screening is to be conducted on all persons entering the venue and each person entering the facility is to provide personnel at the gate with a properly completed MSA – Daily Screening Questionnaire.
- c) If temperature exceeds **37.5°**, no entry. If in a car with others, all in the car will be refused entry.
- d) Access will be via Gate 1 (slip-road access) for those in old pits or racing from garages on that side of the circuit. The three gates will be open from 06:00 to 21:00 and manned by two people per gate.
- e) Gate 5 (MX area) will be used by those pitting in the New Pits or operating from garages on that side. The two gates will be open from 06:00 to 21:00 and manned by two people per gate.
- f) Access for officials, marshals, staff and stewards will be through the gate in Sati Road (gate 3).

- g) Anyone wishing to leave the circuit to exit through Gate 2 (Main gate) only.
- h) Full checks will be performed on any person leaving and returning to the circuit.

14. SPECTATORS – GENERAL AND BOMAS

- a) **NO spectators are permitted.**
- b) Bomas and viewing plots are not permitted to open.
- c) Sections with bomas will not be permitted to open them on race days as this will be perceived by authorities as permitting spectators at events.

15. TEAMS AND PERSONNEL

- a) Team personnel are to confine themselves to their own pit areas at all times.
- b) During a specific race, **ONLY** the pit crew of the competitor competing in that specific class racing will be permitted to use the stand allocated to that class to view the race – social distancing protocols must be observed at all times and wearing of masks is compulsory. This will be controlled by various colour armbands for the different classes. The stand **MUST** be totally cleared after each race.
- c) Social distancing measures to be maintained at all times. This includes the Unofficial Testing on the Friday.
- d) Masks to be worn at all times. Competitors may wear helmet or full-face balaclava that covers their nose and mouth instead of a mask.
- e) No socialising may take place during the event.
- f) Once competitors have completed their final race, they as well as their team are to pack their equipment and leave the venue as soon as possible after the completion of any technical formalities and the submission of any protests, if applicable.
- g) No post-event socialising may take place.
- h) Number of persons allowed on Pit Wall is restricted to one (1) person per race vehicle.
- i) Crews may not move to stands or other vantage points during the race.

16. SCRUTINEERING, PRE-RACE PADDOCK / PITS AND POST RACE CHECKS

- a) No scrutineering safety checks before the event. Self-scrutiny to be performed. Self-scrutineering form to be completed and emailed to race secretary by cut-off date. If self-scrutineering form is not received by the due date, competitor will not be allowed to race.
- b) Where pre-race paddock / pit is used, the competitor can be assisted by one crew member.
- c) Competitors are to remain in their cars and on their motorcycles at all times while waiting to be called onto the circuit.
- d) After receiving the chequered flag, competitors are to proceed to the scrutineering area for weighing (as applicable) and vehicle oil checks.
- e) A maximum of two designated persons per category may move to this area to observe weighing and record weights. Appropriate social distancing applicable at all times.
- f) Old pit users:
 - All competing vehicles to park in normal parc ferme area at scrutineering building.
 - Scrutineers will perform brief visual safety checks on and under vehicles.
 - Competitors are to remain in vehicles at all times. Water will be provided on request.
 - If no leaks or other problems, competitors will be released one at a time to make their way to their pits.
- g) New pit users:
 - Competitors not to enter scrutineering area but rather to proceed directly to New Pits via Turn 5.

- Parc Ferme is the spinning pitch area.
 - Scrutineers will perform brief visual safety checks on and under vehicles.
 - Competitors are to remain in vehicles at all times, water will be provided on request.
 - If no leaks or other problems, competitors will be released one at a time to make their way to their pits.
- h) Masks to be worn at all times and sanitisation protocol to be adhered to.

17. INFORMATION SHARING DURING EVENT

- a) Physical notice board will not be used.
- b) Notices will be published on the WhatsApp notice board.
- c) Qualifying, grids and race results will not be copied and placed in documentation office as at previous events.
- d) Results will be available by logging on to the ESMK site and will also be distributed by timekeeper via WhatsApp.
- e) Grids and results signed by the CoC will be distributed via the WhatsApp notice board.
- f) Incident reports to be completed by competitor and sent to Race Secretary via WhatsApp where possible.

18. FOOD & BEVERAGE SALES

- a) No consumption of alcohol at any time during the period of validity of the MSA permit for an event.
- b) Clubhouse and New Pits Lounge will be closed.
- c) Only the Tuckshop will be open. Food and beverages (no alcohol) may be ordered and collect from the Tuckshop while maintaining all social distancing measures and wearing of face masks at all times.
- d) Only approved food vendors will be at the event ensuring social distancing measures and wearing of masks at all times.
- e) If special requirements or reluctance to purchase food, each individual member is permitted to bring their own food and beverages (non-alcoholic).
- f) Consumption of food and beverages to take place in each competitors' allocated pit only.
- g) No sharing of food or beverages allowed.

19. AWARDS AND PRIZEGIVING

No in-person awards ceremonies to be held.
Electronic certificates will be emailed to the competitors in the week after the event.

20. MEDIA

- a) Access restricted to MSA-accredited media.
- b) Media-related queries to be directed to Jaco Deysel (jaco@motorsport.co.za)
- c) Media members are expected to ensure that only correct, appropriate and socially responsible content is distributed in connection with events, particularly on social media platforms. Any non-compliance with COVID-19 protocols should be brought to the attention of the relevant race officials for action, and not be effectively condoned by publication after an event.

21. LEAVING AFTER EVENTS

- a) As soon as competitors have completed their final race, the competitor and team members are to pack their equipment and leave the venue.
- b) No post-event socialising may take place.
- c) As numbers are limited, trailers for competitors in old pits may be parked in the area between the Jaguar boma and the Clubhouse.

- d) Race vehicles to be loaded onto trailers in this area and not in the pit area.
- e) All to exit circuit using gate 2 (Main gate).

22. PENALTIES FOR CONTRAVENTION OF MSA CIRCULAR 6 – REFER TO GCR 177

- a) Competitors are reminded of the provisions of GCR 113xiv):
“Competitors/Entrants have the prime responsibility for all acts and omissions of all persons connected with his entry (notably his driver(s), mechanic(s), pit personnel, passengers and service crews) and for ensuring that they comply with the rules and regulations, and be responsible for the payment of any fines levied on such persons.”
- b) The Clerk of the Course/Stewards can impose the following penalties:
 - i. Warning
 - ii. Fine:
CoC – up to R20 000
Stewards (following a protest) – up to R75 000
 - iii. Time Penalty
 - iv. Exclusion
- c) One or more of the above penalties may be imposed as a result of a single finding.

23. KARTING PRACTICE:

Karting practice may take place subject to the number of race entries received for the Power Series event. This will be communicated to the Karting section by the Friday week before the event.

- a) Karters will access through Container Gate entrance in Sati Road
- b) Karters will make their way to the Karting pits using the access road from Turn 3 towards Turn 2.
- c) Moving around the facility will be prohibited unless leaving the facility.
- d) Masks to be worn at all times and social distancing to be adhered to.

24. FACILITATE CASE MANAGEMENT OF SUSPECTED POSITIVE CASES

- a) Event attendees who fit the current case definition as supplied and updated by NICD must present to CMC/CMO and will be isolated in a suitably identified quarantine area.
- b) They will then be referred for COVID-19 testing.
- c) <https://www.nicd.ac.za/wp-content/uploads/2020/05/COVID-19-Quick-reference-v13-15.05.2020.pdf>
- d) Visit <https://sacoronavirus.co.za> for further information.

The support of all at an event and ongoing adherence to requirements to reduce the spread of the virus is essential for events to continue at Killarney.