



WPMC SHORT CIRCUIT OPERATIONAL PLAN COVID-19

EVENT DATE: 11th & 12th December 2020
EVENT VENUE: Killarney International Raceway
EVENT TIMES: 14h00 - 18h00 (Friday, 11th December 2020)
06h00 - 18h30 (Saturday, 12th December 2020)

COVID COMPLIANCE OFFICER:
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Motorsport events at Killarney can only take place if done in a responsible manner to ensure the safety of all concerned.

As future race meetings will be very different to what we are accustomed to, the commitment and support of the Short Circuit family to comply with the restrictions and the new format is essential.

- NO MASK – NO ENTRY! Masks are to be worn at all times by all event attendees.
- All persons present at motorsport events shall ensure that they have access to alcohol-based hand sanitizers to promote hand cleanliness in the absence of soap and water.
- Social distancing requirements to be adhered to by all event attendees
- 1.5m minimum distance to be maintained between people
- NO ALCOHOL!!
- NO SPECTATORS ALLOWED!!

1. ENTRANCE

- 1.1 Security will control entry. Gate access 3 hours before event. Temperature checks will be conducted, and only documented persons may enter property if all is in order. Once racing is completed, the driver and team must leave the property immediately.
- 1.2 NO MASK NO ENTRY rules apply.
- 1.3 Only booked / arranged entry allowed by the management to enter property. There will be a register of all persons allowed to enter the property. **No children permitted** if they are not competing.
- 1.4 An area situated at the entrance to the event has been allocated as a quarantine area for reassessment before entry is granted if any person shows any possible signs of COVID-19 after 15 minutes. This will be the area on the right hand side at the Entrance / Exit gate (Gate 5).

2. SOCIAL DISTANCING

MEASURES USED TO MAINTAIN SOCIAL DISTANCING	STEPS TAKEN TO ENSURE MINIMAL INTERACTION OF PEOPLE (1.5M SEPARATION)
BETWEEN PERSONS	A MINIMUM SEPARATION OF 1.5M BETWEEN PERSONS
	NO PERSON MAY STAND CLOSER THAN 1.5M FOM ANOTHER PERSON.
	GENERAL SELF-DISTANCING PRACTICES
	WEARING OF FACE MASKS COMPULSORY
BETWEEN VEHICLES	SIGNS OR DEMARCATED AREAS TO SEPARATE VEHICLES
	GENERAL SELF-DISTANCING PRACTICES
CREW	SELF-DISTANCING PRACTICES OF 1.5M
	PROTECTIVE GEAR
	GENERAL SEPARATION OF DRIVERS/RIDERS. NO GATHERINGS, NO PRIZE GIVING OR TROPHIES. RESULTS AND TIMES WILL BE ON WHATSAPP GROUP.
	MAXIMUM OF FIVE (5) PERSONS, EXCLUDING THE RIDER PER TEAM ALLOWED .

3. ISOLATION AREAS

- AREA 1 – This will be the area on the right hand side at the Entrance/Exit gate. (Gate 5) (will be demarcated off and clearly sign posted away from pits area)

This is used to monitor any suspected person for reassessment off property. If person shows no further signs after reassessment, he/she may enter property. If signs of COVID19 still present, access to property denied.

- AREA 2 –The enclosed area below the CHD Control Tower will be used as a general quarantine area for any possible persons that may develop any signs and symptoms of COVID-19 for further management and separated from everyone.

4. MEDICAL EXCLUSION POLICY – COMPETITORS / TEAMS / OFFICIALS / WPMC SHORT CIRCUIT ORGANISING COMMITTEE

No person will be allowed to enter the property if any signs or symptoms of COVID19 is present. Temperature checks must be performed before access to the facility is allowed. Any person displaying any symptoms of COVID19 must be isolated immediately, avoid any contact with everyone, must be documented and sent for testing.

SYMPTOMS OF COVID19 INCLUDE:

- Dry cough (new or exacerbated chronic)
- headache
- fever/chills and temperature above 38 degrees
- sore throat
- marked fatigue
- sneezing
- congestion
- body aches
- runny nose
- general flu like symptoms

5. ENHANCED CLEANING AND DISINFECTING OF SHARED AREAS AND SURFACES

Cleaning products will remove visible soil and/or dirt from surfaces. Disinfecting products are used to destroy bacteria and viruses. A certificate of sanitation must be displayed once done.

CLEANING PRODUCT	ETHYL ALCOHOL DENATURED, GLYCERINE, HYDROGEN PEROXIDE
MIXING INSTRUCTIONS	PURE
DISINFECTING PRODUCT	AS ABOVE
MIXING INSTRUCTIONS	PURE. NO ADDED PRODUCTS

CLEANING - LOCATION	FREQUENCY	DISINFECTING - LOCATION	FREQUENCY
FLOORS, BEDS,WALLS, EQUIPMENT	AFTER EACH PATIENT	CLINIC /AMBULANCE	AFTER EACH USE
OFFICES		OFFICES	AS REQUIRED
TOILETS		TOILETS	AS REQUIRED

6. HAND WASHING / SANITIZER STATIONS

PLEASE TAKE THE FOLLOWING PRECAUTIONS:

- Wash your hands often for at least 20 seconds
- Cough / sneeze into your elbow or tissue and throw away in a bin
- Avoid touching your eyes, nose and mouth with your hands
- Use alcohol-based hand sanitizer if soap and water are not readily available

HAND WASHING STATIONS	LOCATION
OFFICIALS	GENERAL BATHROOMS / CONTROL TOWER
COMPETITORS / TEAMS	GENERAL BATHROOMS
HAND SANITIZER STATIONS	LOCATION
OFFICIALS	AT ALL ENTRANCES TO VENUE, OFFICES, TOILETS AND GENERAL PUBLIC SPACES
COMPETITORS/TEAMS	AT ALL ENTRANCES TO VENUE, TOILETS AND GENERAL PUBLIC SPACES

7. MANAGEMENT COVID-19 SAFETY MEASURES

First point of contact with Competitors / Teams / Officials at WPMC SHORT CIRCUIT EVENT is at Gate 5 (Old MX track area) of the circuit. Persons posted at the entrance will have no physical contact in the form of handshakes or any other means with any person entering the premises. Members will be friendly and courteous to all entering the premises and make them aware of the “sanitation stations” placed around the venue and make the persons aware that it is to their disposal. The “competitor sign-in register” will be completed by the security officer at the respective entry gate and will not be handed to the visitor at any stage (please note there will be no visitor signature on the document). Gate Control Personnel will assist in sanitizing all individuals entering the site. The competitor / team member / official must always wear a mask.

8. ACCESS ON THE DAY

- No entry to anyone not on the register. Masks are compulsory.
- Temperature screening is to be conducted on all persons entering the venue and each person entering the facility is to provide personnel at the gate with a properly completed MSA – Daily Screening Questionnaire.
- If temperature exceeds **37.5°**, no entry. If in a car with others, all in the car will be refused entry.
- Access will be granted via Gate 5 (Old MX track area) from 6am till 10am
- Anyone wishing to leave the circuit to exit through Gate 5 only and must receive a pass out from security to be allowed access again after 10am.
- Full checks will be performed on any person leaving and returning to the circuit.
- The Service road behind the Bomas (Outside of Turn 3) will be closed to prevent unauthorised access from the business operating at Killarney as well as members with access to their garages.

9. SPECTATORS – GENERAL AND BOMAS

- **NO** spectators are permitted
- Bomas and viewing plots are not permitted to open
- Sections with bomas will not be permitted to open them on race days as this will be perceived by authorities as permitting spectators at events.

10. PIT ALLOCATIONS, RESTRICTIONS BASED ON AREA

- Pit allocations: First come first served: Every second pit will be utilised.
- No vehicles or trailers to be parked in the pit area at any time.
- Generally, avoid gatherings of more than 10 people in all places at the event.
- 1.5m is minimum distance to be maintained between people.
- Paddock, marshalling, pre-race, grid and parc ferme areas must avoid any gatherings of personnel.
- Race control, race timing, officials and Stewards areas:
 - i. There is maximum capacity of people in any area. The requirement of 1 person per 4m² must be adhered to.
 - ii. Signage indicating maximum capacity of each room will be erected
 - iii. Officials to maintain social distancing of 1.5m
- To assist compliance with social distancing, there will be an empty pit between each pit allocated for use at an event.
- Marshal posts to have a maximum of 4 people for each marshalling post, with social distancing.
- Masks to be worn at all times.

11. TEAMS AND PERSONNEL

- Team personnel are to confine themselves to their own pit areas at all times.
- During the race the stand on top of the karting pits may be used by team members to view the race but **no more than one person from each team** will be allowed access to the stand at any given time. Each team will be issued with an item allowing **one team member at a time** access to the stand. This item will have to be worn/displayed when making use of the stand and can be passed on to another team member once leaving the stand to allow the next member access. Social distancing protocols must be observed at all times and wearing of masks is compulsory.
- One member per team is allowed in Pit Lane to signal the rider when necessary. Social distancing protocols must be observed at all times and wearing of masks is compulsory.
- Masks to be worn at all times and social distancing measures to be maintained at all times.
- Competitors may wear helmet or full-face balaclava that covers their nose and mouth instead of a mask.
- No socialising may take place during the event.
- As soon as competitors have completed their final race and their vehicles are released from Parc Ferme without protests, they as well as their team are to pack their equipment and leave the venue.
- No post-event socialising may take place
- The competitor can be assisted by one crew member in Pre-Race paddock if need be.

12. FOOD VENDORS

- Food vendors to be situated outside of pit area ensuring enough space for queueing. Social distancing protocols must be observed at all times and wearing of masks is compulsory.

The support of all at this event and ongoing adherence to requirements to reduce the spread of the virus is essential for events to continue at Killarney.

MSA GENERAL CIRCULAR 6 OF 2020

In terms of government's published Level 1 Lockdown Regulations, MSA-sanctioned motorsport is permitted to resume operating. MSA is committed to ensuring that this is done in a responsible manner to ensure the safety of all concerned and is confident that the local motorsport community shares this commitment. As such, the following shall apply to all motorsport events run under the auspices of MSA under Level 1 Lockdown:

1. Event organisers must:
 - a. Adhere at all times to all applicable National, Regional & Local Government regulations regarding the coronavirus pandemic, as well as this circular.
 - b. Provide operational plans to MSA no later than 24 hours after event approval is received from MSA.
 - c. Appoint a COVID-19 Compliance Officer (who may NOT carry out any other duties or hold any other position at the event except with the express prior approval of MSA) shall complete the specified MSA COVID-19 checklist document and submit same to MSA by the Tuesday following the event.
 - i. It is the responsibility of the COVID-19 Compliance Officer to ensure ongoing compliance with these protocols throughout the event. If, at any stage during the event, these protocols are not adhered to, the COVID-19 Compliance Officer must advise the appointed Stewards, who will promptly instruct the Clerk of the Course to cease competition until such time as the breach has been rectified.
 - d. Ensure that temperature-screening is conducted on all persons entering the venue and maintain a complete register of event attendees and their contact details for contact tracing purposes should this prove necessary. This register, preferably in electronic format, must be submitted to MSA.
 - i. Any person with a recorded temperature of 37.5 degrees or higher will be denied access to the event and will be advised to return home, self-isolate and contact the government's coronavirus hotline – 0800 029 999 - for further instructions, which may include being referred for COVID-19 testing. Refer to point 19.a. below.
 - e. Ensure daily appropriate sanitisation of the venues they make use of for their events, before, during and after the event.
 - f. Put in place practical measures to enforce social distancing requirements, including the provision of signage and the creation of barriers and/or markings that restrict the number of people in any given area.
 - g. Publish a timetable, which will include details of official practice sessions prior to the event, which must be approved by Motorsport South Africa. Venue owners are reminded that all responsible COVID-19 protocols (hand sanitisation, social distancing and the wearing of masks) need to be enforced even in the case of unofficial practice sessions.
 - h. Ensure that masks are worn by rescue, recovery and medical personnel at the event at all times.
 - i. Ensure that there is a supply of masks available for purchase at all times for the duration of the event.
 - j. Collate and retain all post-event documentation relating to COVID-19 protocols, including the register of all attendees, which must be made available to MSA on request following the event.
 - k. Ensure as far as possible that there are at least two (2) hospitals placed on standby to accept patients who may be injured during an event.
2. The Stewards at each event are not authorised to approve the start of the competition until they have received the signed and satisfactorily completed checklist from the COVID-19 Compliance Officer.

3. Under no circumstances shall anyone with symptoms consistent with COVID-19 (such as fever, respiratory symptoms, shortness of breath, sore throat, cough, fatigue, loss of taste or lack of sense of smell) or who has tested positive for COVID-19, be admitted to a motorsport event.
4. Under no circumstances shall anyone attend a motorsport event if they have been:
 - a. diagnosed with COVID-19 in the previous 14 days; or
 - b. been in contact with a known COVID-19 positive case in the previous 14 days.
5. No spectators may be granted access to events.
6. Generally, avoid gatherings of more than 10 people in all places at an event:
 - a. Social distancing requirements to be adhered to by all event attendees.
 - b. 1.5m minimum distance to be maintained between people.
7. Masks are to be worn at all times by all event attendees (except competitors when wearing full face crash helmets or a properly fitted fire-resistant balaclava (which must cover the mouth and nose at all times) with an open face helmet where these are permitted).
8. All persons present at motorsport events shall ensure that they have access to alcohol-based hand sanitizers in order to promote hand cleanliness in the absence of soap and water. Event organisers are also required to make a supply of hand sanitizers available for general use in suitable locations. All hand sanitizers must contain a minimum of 70% alcohol.
9. No alcohol may be distributed or consumed during the period of validity of the MSA permit for a motorsport event.
10. COVID-19 specific signage must be clearly displayed as and where appropriate to remind the people present to wear masks, clean their hands and practice social distancing.
11. Documentation requirements:
 - a. No in-person checking of competition licences will be permitted. Competitors are to electronically forward a copy of their competition licence (scanned copy or photograph) to the event organisers together with their entry form. Competitors can download copies of their competition licences from the msaonline.co.za platform.
 - b. Submission of a completed COVID-19 Attendance Register Questionnaire will be deemed to replace the normal sign-on procedure for competitors and race officials.
 - c. All pre-event documentation is to be done electronically to prevent in-person contact as far as possible.
 - d. No entry will be granted to the event premises without the suitable documentation being completed, and in order, in advance of the event.
 - e. **All event attendees** permitted to be present at an event shall be required to complete the following designated COVID-19 related forms:
 - i. Attendance Register Questionnaire – must be completed and electronically submitted to the event organiser prior to the event.
 - ii. **Daily** Screening Questionnaire - must be completed, printed and handed to the screening personnel at the gate on each day of the event, or be submitted electronically if the event organiser has made MSA-approved prior arrangements in this regard.
 - f. Timing transponders (where applicable) will be collected by a nominated category representative at a time and venue pre-determined by the event organisers whilst complying with all COVID-19 protocols.

12. Scrutineering, Eligibility and Compliance Checks:
 - a. No in-person scrutineering will be allowed.
 - b. Self-declaration of vehicle safety and eligibility shall apply.
 - c. Self-scrutineering declaration form to be sent out with event supplementary regulations and entry form – This must be completed and emailed to the organiser prior to the event.
 - d. Pre-Event and Post-Event Scrutineering checks may be carried out, if the Clerk of the Course or Stewards deem same to be necessary, subject to social distancing, mask wearing and sanitisation protocols being adhered to.
 - e. Any technical inspections (whether as a result of a protest or not) must be held at a later date with the part/s in question being properly sealed and stored for safekeeping.

13. COVID-19 hygiene protocols must be adopted for equipment deployment and usage amongst officials and race teams:
 - a. COVID-19 information links in supplementary regulations.
 - b. COVID-19 information included in all briefing notes (Drivers, Officials, etc.).
 - c. Equipment must be thoroughly wiped down with disinfectant prior to deployment.
 - d. Equipment must be deployed and operated by 1 person wherever possible.
 - e. Equipment must not be shared unless absolutely necessary, in which case appropriate hygiene measures are to be implemented.

14. Paddock/Pits, marshalling, pre-race, grid and parc ferme areas must avoid any gatherings of personnel:
 - a. Social distancing must be adhered to.
 - b. Competitors to remain in/on vehicles as far as possible until assistance is provided.

15. Race Control including race timing, officials and Stewards areas:
 - a. Officials to maintain social distancing requirements (min. 1.5m).
 - b. Signage indicating maximum capacity of each room.
 - c. The requirement of 1 person per 4m/sq. must be adhered to.

16. No passengers (this does not apply to legitimate co-drivers or navigators) are allowed in competition vehicles at any time. When there are two people present in a vehicle (driver and navigator/co-driver) they shall ensure that there is suitable airflow through the vehicle to protect themselves from possible infection.

17. No sharing of driver or officials' apparel:
 - a. All participants must provide and wear their own event-specific protective apparel
 - b. Where marshal apparel is supplied by a venue this needs to be washed and cleaned before each event.

18. Safety, Course, Fire, Medical and Recovery Team vehicles to contain a maximum of 2 people when in operation and must wear masks at all times:
 - a. When not in operation, personnel to remain outside vehicles and maintain appropriate social distance.
 - b. Additional time to be factored into event schedules to reduce time pressure on incident management teams.

19. Access to the Venue:
 - a. The road vehicle accessing the venue will be allowed onto the event premises after successful completion of the daily screening process of all personnel in the said road vehicle. (Refer to Point 1.d. above)
 - i. To clarify, if one (1) person fails the screening process then all personnel in the affected road vehicle will not be allowed entry to the premises.

20. An absolute minimum of team personnel is to attend per competition vehicle:
 - a. Maximum of five (5) persons per race vehicle (excluding drivers/riders), unless approval to the contrary has been granted by MSA following an application from the event or series organiser.
 - b. Number of persons allowed on PIT WALL is restricted to one (1) per vehicle unless approval to the contrary has been granted by MSA following an application from the event or series organiser.
 - c. Team personnel shall confine themselves to their own pit areas, maintaining social distancing measures (no socialising may take place during or after events).
 - d. Once competitors have completed their final race/heat the competitors and team personnel are to pack up their equipment and leave the venue as soon as possible after the completion of any technical formalities and the submission of any protests, if applicable (no post-event socialising may take place).

21. Deploy a minimum number of marshals to each marshalling point:
 - a. Maximum 4 people per flag or marshal post;
 - b. Social distancing to be respected (minimum 1.5m);
 - c. Masks must be worn at all times.

22. Physical notice board must be replaced by an online/electronic system (messaging apps such as WhatsApp or Telegram may be used) to disseminate information to competitors at all times.

23. Race results to be communicated electronically:
 - a. Posted online, emailed or distributed electronically to competitors.

24. In-person podium / awards ceremonies are discouraged:
 - a. Sanitised and individually wrapped trophies may be distributed.
 - b. No physical hand-over of trophies may take place.
 - c. If a podium is deemed necessary, approval must be sought from MSA following an application from the event or series organiser clearly detailing the protocol to be followed.

25. Media Centre and media attendance at an event will be limited to MSA-accredited media only, on application:
 - a. Desks in the Media Centre (where applicable) to be suitably spaced apart to allow for social distancing requirements to be respected at all times;
 - b. Photographers to observe social distancing requirements at photography points;
 - c. No media gatherings for interview purposes are permitted.
 - d. Media-related queries to be directed to Jaco Deysel (jaco@motorsport.co.za)
 - e. Media members are expected to ensure that only correct, appropriate and socially responsible content is distributed in connection with events, particularly on social media platforms. Any non-compliance with COVID-19 protocols should be brought to the attention of the relevant race officials for action, and not be effectively condoned by publication after an event.

26. Food and beverages (no alcohol) may be ordered and collected from the onsite restaurant and/or approved vendors (if available) while maintaining all social distancing measures and wearing of masks at all times. If no onsite facility is available, each individual present at the event must supply their own food and beverages (no alcohol). Consumption of all food and beverages to take place in each competitor's allocated pits only. No sharing of food or beverages is allowed.
27. Hearings at events involving race officials and competitors to be held electronically as far as practically possible to minimize in-person contact. In exceptional circumstances, if a hearing has to be held in person the number of people must be limited and all necessary COVID-19 protocols are to be adhered to.
28. Penalties for contraventions of the contents of this circular – Refer GCR 177
 - a. Competitors are reminded of the provisions of GCR 113 xiv):
“Competitors/Entrants have the prime responsibility for all acts and omissions of all persons connected with his entry (notably his driver(s), mechanic(s), pit personnel, passengers and service crews) and for ensuring that they comply with the rules and regulations, and be responsible for the payment of any fines levied on such persons.”
 - b. The Clerk of the Course/Stewards can impose the following penalties:
 - i. Warning
 - ii. Fine:
 - 1) CoC – up to R20 000
 - 2) Stewards (following a protest) – up to R75 000
 - iii. Time Penalty
 - iv. Exclusion
 - c. One or more of the above penalties may be imposed as a result of a single finding.
29. Facilitate case management of suspected positive cases:
 - a. Event attendees who fit the current case definition as supplied and updated by NICD must present to CMC/CMO and will be isolated in a suitably identified quarantine area.
 - b. They will then be referred for COVID-19 testing.
 - c. <https://www.nicd.ac.za/wp-content/uploads/2020/05/COVID-19-Quick-reference-v13-15.05.2020.pdf>
 - d. Visit <https://sacoronavirus.co.za> for further information.